Cashier Please accept Rs. .....

Dated: .....

APPLICATION FORM IS BEING ACCEPTED PROVISIONALLY SUBJECT TO VERIFICATION OF DETAILS

INDIAN BOARD OF VOCATIONAL AND TECHNICAL EDUCATION

(NEW DELHI)

Website: www.ibvte.com

APPLICATION FORM FOR ISSUE OF AN URGENT OR DUPLICATE COPY OF BOARD DIPLOMA/CERTIFICATE

Note: For Instructions, please see reverse

Student's Photo

To
The Registrar
Indian Board of Vocational and Technical Education
Uttar Pradesh 250002

Sir,

I wish to have a Urgent/Duplicate copy of my Diploma/Certificate for the Programmed ..... Examination for the following reasons:

.....

.....

The Prescribed fee of Rs. 650/- or is submitted herewith.
The required particulars are given below:

1. Name of candidate (Block letters) Mr. / Mrs. / Miss
2. Father's Name
3. Mother's Name
4. **IBVTE** Exam Roll No
5. **IBVTE** Enrollment No.
6. Exam / Course
7. College/ Institute Name
8. Exam Center Name
9. Year :-
10. Pass/ Fail

Principal / H.O.D. (Signature with Rubber Stamp)

Signature of Candidate

Note: Signature of the candidate must correspond to that on Examination form filled in by him/her

IBVTE RULES

FOR URGENT OR DUPLICATE MARKSHEET DIPLOMA/CERTIFICATE

1. Fill up the prescribed **Urgent or Duplicate Marksheet/Certificate** application form attached and send it to us with the following documents:
   a) Scanned copy of the Urgent or Duplicate Marksheet Request form.
   b) Scanned copy of FIR. **(If applicable)**
   c) Scanned copy of Payment details.
   d) Candidate Result copy download from website (www.lbspc.in)
2. **Please note:**
   - Duplicate mark sheet will not be issued if documents are incomplete.
   - Duplicate mark sheet will be issued within **14 working days** from the date of receiving application with all required documents & complete payment.
   - Ensure all the scanned copies are clear and legible.
   - Fee once paid will not be refunded. Please ensure your documents are complete in all respect before applying for Urgent or Duplicate Marksheet.
3. Fee Chargeable Rs**. 650/-** Urgent or Duplicate Marksheet to be deposited with Council Cashier between 9.30 a.m. to 1.30 p.m. and 2.00 p.m. to 3.00 p.m. on all working days, after verification of application from the Revaluation Branch.

Order by Registrar/Controller of Examination

INDIAN BOARD OF VOCATIONAL AND TECHNICAL EDUCATION

NEW DELHI